Australian Chiropractic College

CULTURAL SAFETY

QUALITY ASSURANCE AND GOVERNANCE REPORTING FRAMEWORK

PURPOSE

This framework outlines how Cultural Safety is monitored, assured, and reported through the College's governance, quality assurance, and risk management systems. It supports implementation of the Cultural Safety Policy and Procedure by defining reporting pathways, assurance mechanisms, and continuous improvement activities.

1. GOVERNANCE REPORTING PATHWAYS

Board of Directors

The Board receives assurance regarding Cultural Safety through established governance reporting processes, including:

- annual performance review against the Strategic Plan;
- risk and assurance reporting relating to Cultural Safety;
- reports from Academic Board and Finance, Audit and Risk Committee (FARC);
- outcomes of internal and external reviews; and
- benchmarking or external assurance activities where relevant.

Finance, Audit and Risk Committee (FARC)

FARC receives and considers:

- Cultural Safety risks for inclusion in the Risk Register;
- risk monitoring updates and risk mitigation actions;
- budget and resourcing recommendations supporting Cultural Safety initiatives; and
- recommendations regarding independent audit or review where cultural safety risk is identified as significant.

FARC provides assurance and recommendations to the Board of Directors.

Academic Board

Academic Board receives and reviews:

- reports on embedding Cultural Safety within learning and teaching, scholarship, and research;
- program and unit performance data relevant to cultural safety;
- recommendations arising from Program Development Committee (PDC) activities;
- benchmarking outcomes and external reference activities; and
- academic risk matters relating to Cultural Safety.

Academic Board provides academic governance assurance to the Board of Directors.

Program Development Committee (PDC)

PDC supports academic quality assurance by:

- reviewing semester and annual program and unit reports;
- considering student feedback and cohort performance data, including identified cultural cohorts;
- monitoring implementation of culturally safe learning and teaching processes;
- considering assessment practices and learning environments through a Cultural Safety lens;
- initiating continuous improvement actions arising from evaluation and review processes.

Reports and recommendations are provided to Academic Board.

2. OPERATIONAL REPORTING AND MONITORING

Executive Management Team (EMT)

The EMT monitors implementation of Cultural Safety across operational areas including:

- marketing and recruitment;
- admissions and enrolment;
- learning and teaching (including clinical practicum/WIL);
- student assessment and progression;
- complaints and appeals;
- staff and student support;
- campus environments; and
- workplace health and safety.

The EMT ensures investigation of alleged breaches and implementation of improvement actions where required.

Chief Executive Officer (CEO)

The CEO provides institutional operational assurance through:

- oversight of implementation across all operational portfolios;
- coordination of annual quality assurance reporting to governance bodies;
- review of data systems and monitoring capability;
- resource and budget planning related to Cultural Safety; and
- reporting on operational outcomes and improvement initiatives.

Academic Dean (AD) and Academic Operations Manager (AOM)

Academic reporting supports continuous improvement through:

- collection and analysis of student feedback;
- unit and program enhancement reporting;
- program review processes;
- external stakeholder and graduate feedback;
- monitoring of cohort outcomes and identified cultural groups; and
- reporting findings to PDC, Academic Board, and governance bodies as required.

Marketing and Student Engagement Manager (MSEM)

Reporting and monitoring activities include:

- evaluation of culturally inclusive marketing and recruitment practices;

- orientation and student engagement initiatives related to Cultural Safety; and
- implementation of approved mentoring and support initiatives.

3. APPEALS AND ADVISORY FUNCTIONS

Student Appeals Committee

Provides assurance that Cultural Safety principles are applied within appeals processes and that procedural fairness is maintained.

Chiropractic Advisory Group (CAG)

Provides advisory input regarding:
- cultural safety implications of program development;
- professional trends and emerging issues; and
- engagement with relevant professional and cultural communities.

4. PARTICIPATION AND BEHAVIOURAL EXPECTATIONS

Staff, contractors, and students contribute to assurance processes through:
- participation in training and development;
- adherence to culturally safe behaviours;
- provision of feedback;
- engagement in review and improvement activities; and
- compliance with relevant policies and procedures.

5. CONTINUOUS IMPROVEMENT

Information arising from:
- quality assurance activities,
- risk monitoring,
- feedback mechanisms,
- program reviews, and
- governance reporting

is used to inform ongoing improvement of Cultural Safety across the College.

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